

EPIPHANY TEAM RULES

1. Follow the rules, policies, and instructions of the institution at all times. If you are in doubt, ask.
2. All substances that the Stars are not allowed to have (gum, caffeine, coffee, sugar, etc.) must be consumed and stored out of sight of the Stars.
3. Bring only necessities into the facility. Keep ALL personal items, i.e., medication, locked up in the designated area outside the conference room. DO NOT bring weapons of any kind into the facility, including knives. No aerosols allowed. DO NOT bring purses, backpacks, etc., into the facility.
4. Only Agape made of paper, cloth and soft plastic will be allowed. Pencils are allowed but must be given to Campus Liaison for distribution. Sharp points, metal, wood items, and necklaces are not allowed.
5. Dress appropriately. The following may NOT be worn: shorts, tight fitting or revealing clothes, caps, hats, scarfs, bandanas, sandals, or open toed shoes, sunglasses, large earrings, T-shirts with inappropriate messages or Alabama/Auburn T-shirts. Please limit jewelry to what you can afford to lose. No visible body piercing jewelry or earring worn by males will be allowed.
6. NO TOUCHING OF STARS, I.E., HUGGING, SHOULDER-RUBBING, ETC., will be allowed. ZERO TOLERANCE! Team members should refrain from hugging, etc., in front of the Stars.
7. NEVER give a Star your home address or telephone number. Team members may write a Star at the Star's address, if they volunteer to give you that information. Always use your name and the Epiphany address as your return address. Letters will be forwarded to you as soon as possible. Stars should address any correspondence to you as follows.

Your Address:	Star Address:	Star Address:
Name:	Name:	Name:
Epiphany Ministry of Alabama, Inc.	DYS – Chalkville Campus	DYS – Vacca Campus
P.O. Box 1044	P.O. Box 9486	8950 Roebuck
Blvd.		
Trussville, AL 35173	Birmingham, AL 35220	Birmingham, AL 35206

8. Never go anywhere alone and never go anywhere accompanied only by a Star(s), (unless you are a Spiritual Director giving spiritual direction). When walking to and from the Chapel stay on the road and stay together with no table lagging behind.

9. Spiritual Directors and Assistants: Before you begin spiritual counseling, let Department of Youth Services representatives and designated Assistant Lay Director know, and Campus Liaison will direct you to a designated area.
10. Cameras, tape recorders, beepers, cell phones, electronic devices, etc., are prohibited during the Epiphany weekend. You will be given an emergency telephone number where you can be reached.
11. People, who are at least 18 years of age, have attended a three day weekend and are not on the team, may only visit the weekend at Closing. No visitors will be allowed during the weekend.
12. Park only in designated areas authorized by the institution for our use. Remember to keep your vehicle locked at all times. Never leave a running vehicle unattended.
13. Never give Stars a gift, money, stamps, etc. Never buy anything or accept anything from a Star.
14. NEVER disclose the identity of a Star or any information about a Star, the Star's family, or the Star's case to anyone outside the team. Don't betray the confidence of a Star, but if a Star tells you about past or present abuse, threats to harm self or others, or threats to escape, YOU MUST notify a Campus Liaison. KEEP EVERYTHING ELSE CONFIDENTIAL!
15. Do not promote your own church or denomination. If a Star asks you about a belief particular to your denomination, make sure the Star understands these are YOUR beliefs, not those of all Christians. Remind the Star that spiritual directors from various denominations are available to answer questions. NO pictures of Jesus are allowed. This means in the prayer chapel, on agape, or on T-shirts worn by team members.
16. Never take a message from a Star to anyone outside the institution – or from anyone outside the institution to a Star.
17. The drinking of alcoholic beverages is strictly prohibited during all Epiphany functions. Alcohol should not be consumed prior to or during any Epiphany function -- including team meetings.
18. No food may be taken away from the conference room by the Star.
19. Do not ask why a Star is in the facility or how much time the Star must serve.
20. You may not visit the Stars except during Follow Up.
21. Juvenile offenders sometimes try to escape. Stay alert and watch for wandering Stars. Keep your table family together, especially outside. If a Star tries to escape -- do not chase the Star. Instead, immediately notify the Campus Liaison and/or other DYS personnel.
22. If a fight breaks out, clear the other students away and call for help. DYS staff will be nearby. Be aware of signs of tension that may lead to arguments. Ask for help before a situation gets out of hand.
23. Stars may not have caffeine or sugar, but sugar-free, caffeine-free drinks are allowed.

24. Team members should never force any Star to do an activity that they are uncomfortable with; however, you may encourage participation. If there is a problem, see the spiritual director, assistant lay director, or Campus Liaison.

25. Both campuses are smoke free; therefore, no tobacco or tobacco products are allowed.

26. There should be no matches, lighter fluid, or any flammable product on a DYS campus. This means no ignitable candles or grilling. (Battery operated candles are allowed.) The only exception to this is the burning of the forgiveness lists because it is done outside for a short period of time in a contained area.

27. IF YOU HAVE ANY DOUBTS, CONCERNS OR QUESTIONS, EITHER BEFORE OR DURING THE WEEKEND, PLEASE CALL OR SEE THE LAY DIRECTOR AND/OR ASSISTANTS!

REMEMBER -- NOT FOLLOWING THESE RULES MAY ENDANGER THE HEALTH AND/OR SAFETY OF THE STARS, OTHER TEAM MEMBERS, OR YOURSELF AND MAY JEOPARDIZE THE FUTURE OF EPIPHANY MINISTRY. FOLLOW THE RULES!